

Tulelake-Butte Valley Fair  
P.O. Box 866 ★Tulelake, CA 96134 ★ Ph: 530/667-5312 ★ Fax: 530/667-3944  
**Commercial Vendor Application**

**Please Print Clearly or Type all information**

Date \_\_\_\_\_

Company or Applicant Name (insurance must be in this name) \_\_\_\_\_

Company Contact or Person Authorized to Sign Contract \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Phone \_\_\_\_\_

Fax Number \_\_\_\_\_ Email \_\_\_\_\_

California Resale Number (required if selling product) \_\_\_\_\_

**Space Requirements**

- | Inside                               | Outside                                  | Set-up (vendor supplied)  |
|--------------------------------------|--|---|
| <input type="checkbox"/> 10' x 5'    | <input type="checkbox"/> Under 10' front | <input type="checkbox"/> Trailer  |
| <input type="checkbox"/> 10' x 10'   | <input type="checkbox"/> 10' front       | <input type="checkbox"/> Booth  |
| <input type="checkbox"/> 15' x 10'   | <input type="checkbox"/> 15' front       | <input type="checkbox"/> Canopy   |
| <input type="checkbox"/> 20' x 10'   | <input type="checkbox"/> 20' front       | <input type="checkbox"/> Tent   |
| <input type="checkbox"/> Other       | <input type="checkbox"/> Other           | <input type="checkbox"/> Other  |
| <input type="checkbox"/> Open Corner | Depth: _____                             | Do you sell from:<br><input type="checkbox"/> Front <input type="checkbox"/> Side <input type="checkbox"/> Both |

Either inside or outside space (please check corresponding boxes above)

**NOTE: All space requested must include total footage needed by applicant for awnings, tanks, trailer tongues, overhangs, tent ropes & stakes, etc.**

Power Requirements \_\_\_\_\_ Voltage \_\_\_\_\_ Amp \_\_\_\_\_ Number of Plugs \_\_\_\_\_

**Additional Requirements (tables & chairs are not provided)**

\_\_\_\_\_

**How will you use the space?**

- Direct over-the-counter sale of merchandise, equipment or food.  
 Display only of merchandise or equipment or service or promotion (No over the counter sales).  
 Other - Explain \_\_\_\_\_

**List on separate page:**

References (Fairs & Festivals)  
Product to be exhibited or sold (include photos of product and/or booth)

Do you need space for a supply unit in the RV area?    Yes    No (Additional fee required for supply units.)

Would you like to be put on the waiting list?    Yes    No

THIS IS ONLY A REQUEST AND DOES NOT GUARANTEE SPACE AT THE TULELAKE-BUTTE VALLEY FAIR  
PLEASE DO NOT SEND ANY MONEY UNTIL YOU ARE SENT A CONTRACT

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**P.O. Box 866 ★Tulelake, CA 96134**  
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**Fair Dates: September 9-12, 2010**  
**Commercial Vendor Space Information**

Thank you for your inquiry about vendor space. We give first preference to returning vendors, but welcome new opportunities. Any spaces not filled by returning vendors are available to new customers and are issued based upon what is lacking in variety. The fair reserves the right to allocate available space, to select vendors, and to limit the number of similar products in a manner which the management deems is most beneficial to all concerned and to the successful operation of the fair.

We would appreciate additional information on your commercial space to help us get to know your business better. Please fill out the enclosed application and return it to us, along with your product list, references and photographs of your booth and products. This information is important to use when selecting new vendors.

**Fees**

<b>Inside</b>	
10' x 5' .....	\$200.00
10' x 10' .....	\$300.00
15' x 10' .....	\$375.00
20' x 10' .....	\$450.00
Open corners .....	additional \$25.00 each

<b>Outside</b>	
Spaces fronting on roadway	
10' front .....	\$275.00
20' front .....	\$350.00
Spaces off of roadway .....	Starting at \$.10 per square foot with a \$180.00 minimum
Manufactured Homes .....	\$550.00

If you are issued a contract prior to May 1, a non-refundable deposit of \$50.00 is due by May 1 to hold your space. If the entire fee is paid by May 1, a \$25.00 discount may be deducted from the space fee. The contract, all fees & insurance must be complete by August 1. A \$25.00 penalty will be added to the space fee after that date. Credit cards (Visa, MasterCard and Discover) are accepted. Any space not held by a \$50.00 deposit by May 1 will be considered canceled and the space will be resold.

If you are issued a contract after May 1, you are required to pay the entire fee by the date stipulated. The contract, all fees & insurance must be complete by August 1. Credit cards (Visa, MasterCard and Discover) are accepted. Any space not paid for by the date stipulated in the contract will be considered canceled and the space will be resold.

**Insurance**

The State of California requires proof of commercial general liability insurance with a minimum coverage of \$1,000,000.00 per occurrence. If you do not have your own insurance, the premium is \$90 per commercial exhibitor available through the fair from California Fair Services Authority. If a contract is deemed hazardous, insurance coverage ranges from \$1,000,000.00 to \$3,000,000.00 depending on the activity. A premium quote is available from CFSA.

**Booth Configuration**

Each booth has a 6 foot high back and 3 foot high sidewalls unless there is an open corner or a wall bordering one side of the booth.