

10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE, CALIFORNIA – June 25, 2008

- I. **PROPOSED:** Minutes of the 10-A DAA Board of Directors meeting held 06/25/08 at the Rural Health Clinic Dorris, CA.
- II. **PRESENT:** Directors Ratliff, Haskins, Crowell, Criss, Hernandez, Luscombe, Skoog; Absent Director: Byrne; Staff Members Present: Dave Dillabo, Pam McFall. Others Present: None
- III. **CALL TO ORDER:** President Ratliff called the meeting to order at 7:00 p.m.

IV. **CONSENT AGENDA:**

Motion: After review, with a correction to the proposed minutes by adding the McConnell Grant motion to the minutes, upon motion by Director Hernandez, 2nd by Director Haskins & carried, abstained by Directors Luscombe and Ratliff; Meeting Minutes dated May 28, 2008, Monthly Bills in the amount of \$36,123.18; Refunds and Contracts as listed below.

1. Refunds:
 - 1.1.1.1. Mike Hickman, mini storage deposit \$25.00
 - 1.1.1.2. Harriet Coulson, vet wall refund \$75.00
 - 1.1.1.3. Steve Cole, Interim camping fee \$54.15
2. Commercial Contracts:
 - 2.1.1.1. 70-TUT-V08 Tuttle's Wood Products \$350
 - 2.1.1.2. 71-NOR-V08 North State Alliance \$250
 - 2.1.1.3. 72-GAR-V08 Garden Image \$200
 - 2.1.1.4. 73-NOR-V08 North State Novelties \$350
 - 2.1.1.5. 74-ROO-V08 The Root Cellar \$275
3. Rental Contracts:
 - 3.1.1.1. 14-SAL-R08 Tony Salazar, Quniceanera \$200
 - 3.1.1.2. 15-CAS-R08 CCCA Show Varies
4. Concession Contracts:
 - 4.1.1.1. 28-UNI-C08 United Family Fellowship \$600/20%
5. Standard Contracts:
 - 5.1.1.1. 32-CAG-SE08 Chris Cagle \$25,000
 - 5.1.1.2. 33-GAR-SE08 Garon Lee Sound \$7,500

V. **COMMUNITY RELATIONS / PUBLIC COMMENT:** None

VI. **REPORTS & INFORMATION:**

1. **Correspondence:**

- 1.1.1. CDFA- Bruce Lim, Annual Fair Disbursement Report
- 1.1.2. Tulelake Chamber of Commerce

2. **Committee Reports:**

- 2.1.1. **Entertainment Committee:** No report.
- 2.1.2. **Livestock Committee:** Director Criss reported on the Sheep and Swine weigh-ins. Entry deadline for sheep, swine and goats is July 5 10a.m.
- 2.1.3. **Financial Committee:** No Report
- 2.1.4. **Fair Court Committee:** Director Ratliff informed the board of the fair courts schedule to attend various fairs and community event.
- 2.1.5. **Parade Committee:** No Report.
- 2.1.6. **Horse Committee:** No Report.
- 2.1.7. **Grant Committee:** No Report.

3. **CEO Report:** CEO Dillabo provided the following report.

- 3.1.1. **Sponsorship:** Dillabo reported that the Lithia and Klamoya Casino sponsorship contacts are no longer working for their respective company's and therefore he is working to develop new relationships with the companies in hopes of renewing their sponsorship funds. Dillabo has scheduled appointments with the new contacts and will have an update at the July meeting.
- 3.1.2. **Online Ticket Sales:** Dillabo reported that the rodeo and concert tickets will be available from an online server, Admit One Products starting July 14. He anticipates that the convenience of the ticket purchasing process will help with the sales of the event tickets. Dillabo said that the set up fee for the online ticket sales will be an annual \$350 charge.
- 3.1.3. **Premium Book:** Dillabo discussed the timeline issue of the premium books as it was scheduled to be available from the Pioneer Press on June 1st. He has been in contact with the Pioneer Press regarding the issue and hopes to receive the books by July 1.
- 3.1.4. **Electronic Recycling Day:** Dillabo reported on the success of the electronic recycling day. According to the recyclers, the fair will receive an estimated \$4,500 from the event.

- 3.1.5. Front Entrance Gate Project: Dillabo reported that the front entrance ADA project is currently in progress and should be completed by July 11. He will have an updated report at the July meeting.
- 3.1.6. Beef Mobile: Dillabo reported that the Beef Mobile which is sponsored by the NCBA/CCA has tentatively scheduled to attend this year's fair on Friday. They will inform the public on benefits of eating beef and will attend the Farmers and Ranchers Day dinner.
- 3.1.7. Employee Action: Dillabo informed the board on the recent employees that have been hired for part time work in preparation for the 2008 fair.
 - 3.1.7.1.1. Alvino: Maintenance
 - 3.1.7.1.2. Letty: Office
 - 3.1.7.1.3. Brandon: Change classification to a 194 day employee.
- 3.1.8. Fair-time ATM Machine Agreement: Dillabo has entered into an agreement to have a multiple ATM machines at this year's fair. The fair will not be responsible for supplying money for the ATM machine as it was in the past. The fair will receive a transaction fee of approximately \$.60 per transaction.
- 3.1.9. Siskiyou County Sheriff's Dept.: Dillabo informed the board that he has been contacted by the Siskiyou County Sherriff's Dept regarding a charge for the security services provided by the fair. The Sherriff's dept. will be meeting with Dillabo to discuss the issue. The charges will not start until the 2009 fair season.
- 3.1.10. CFSA Safety Meeting: Dillabo met with Omar from CFSA regarding safety issues and will be scheduling a safety meeting for all employees to attend. The meeting is scheduled for July 11 at 1:30 p.m.

VII. ACTION ITEMS:

1. Policy Manual: No Action.
2. Train Donation: Dillabo informed the board that Floyd A. Boyd Co. has an interest in the fair's train cabooses that are no longer utilized by the fair. Don Boyd would like to the opportunity to fix the train and paint it with John Deere colors and have it available during the fair parade. After discussion, a motion by Director Luscombe and second by Director Hernandez and passed unanimously to donate the train to Floyd A. Boyd Co. A sign displaying "donated by The Tulelake Butte Valley Fair" is to be placed on the train.

VIII. MATTERS OF INFORMATION:

1. Director's Comments: None
2. Manager's Comments: None

IX. AGENDA ITEMS FOR NEXT BOARD MEETING:

1. Action Items: Policy Manual, Entertainment,
2. Next Scheduled Board meeting: Wednesday – July 16, 7:00p.m at the Fair Office Tulelake, CA..

XII. ADJOURNMENT:

1. Upon motion by Director Hernandez, 2nd by Director Crowell and carried unanimously, the meeting was adjourned at 8:10 p.m.

Dave Dillabo, CEO

Gayle Ratliff, Fair Board President